

# CLIENT | QUESTIONNAIRE

ABOUT YOU

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number of Contact \_\_\_\_\_

Email Address of Contact \_\_\_\_\_

Preferred way of contact

- Phone     Email

Company Description (products/services/industry) \_\_\_\_\_

Do you have a mission statement? If yes, what is it? \_\_\_\_\_

Who are your competitors? \_\_\_\_\_

How will you supply me with your logo?

- Disc     Email     Other     Do not have one

Do you have corporate guidelines?

- Supplied     None available

What is more important to you:

- Quality     Speed

After finishing this form, you will need to fill out a PRINT or WEB PROJECT form (found on the Client page). If you need something printed, e.g. stationary, business cards, etc., choose the PRINT form. If you need a website or an online request, choose the WEB form. Once the form has been filled out and sent back to me, I will have a greater understanding of how I can help you.